



Nordsjællands Grundskole og Gymnasium - NGG

For the departments
Grundskolen (Grade 0 to grade 10, primary and lower secondary school),
Gymnasium (upper secondary school)
HF (higher preparatory examination),
Before and after school care facility "Svanereden",
Kindergarden "Ællingen"
International Department,
Music Academy and
Sports College

Contents:

- By-laws
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- Rules of procedure of the NGG International Parent Association
- Rules of procedure of the Board of Governors

By-laws of NGG

Article 1 Name, address, registered office and legal status of the school

- 1.1 The name of the school is: "Nordsjællands Grundskole og Gymnasium" (NGG). It was established at the founding general meeting on 25 March 1980.
- 1.2 The Gymnasium (upper secondary school) is also run under the name: NGG Nordsjællands Gymnasium.
- 1.3 The international school is run under the name: "Nordsjællands Grundskole og Gymnasiums Internationale Skole" (NGGI), "Nordsjællands Internationale Skole" and "North Zealand International School".
- 1.4 NGG is an independent and self-governing educational institution located in Fredensborg and in the Municipality of Hørsholm. The address of the school is Christianshusvej 16, DK-2970 Hørsholm.
- 1.5 NGG is a self-governing educational institution, which operates independently in accordance with the applicable laws regulating independent schools (friskoler), private primary and lower secondary schools and upper secondary schools.
- 1.6 The institution's CVR no. is 10565693.

Article 2 Objective of the school

- 2.1 In cooperation with the parents of the students at the school, NGG shall run a private, self-governing school from grade 0 to the equivalent of the final public school grade (primary and lower secondary school).
- 2.2 In cooperation with the parents of the students at the school, NGG may run a private, self-governing international school from Year 1 to Year 11.
- 2.3 In cooperation with the parents of the students at the school, NGG may run a private, self-governing upper secondary school (gymnasium) offering the higher general examination (studentereksamen) and/or equivalent examinations.
- 2.4 In cooperation with the parents of the students at the school, NGG may run a private, self-governing international upper secondary school (gymnasium) offering the International Baccalaureate Diploma Programme and/or equivalent examinations.
- 2.5 NGG may run a private kindergarten.
- 2.6 NGG may run a private before and after school care facility

- 2.7 NGG may run a private education programme for teachers and private post-qualifying education of teachers.
- 2.8 According to its objective and in all its activities, the school shall prepare the students for life in the Danish society, which is based on liberty and democracy, and develop and strengthen the students' knowledge of and respect for basic constitutional rights and human rights, including equality of the sexes.
- 2.9 The institution also sees it as its goal to provide the students with an in-depth and broad knowledge of and identification with our culture so that they are prepared to become citizens in a free, democratic and secular society. ”

Article 3 Organisation of the school

- 3.1 The school is managed by the Board of Governors and the rector.
- 3.2 The Board of Governors is responsible for the overall management of the school, see articles 8-10 below.
- 3.3 The rector is the day-to-day leader with responsibility to the Board of Governors for the school's business. Furthermore, the rector has the sole educational responsibility to the Board of Governors and the Danish Ministry of Education for the teaching and examinations at the school.
- 3.4 The school shall also establish a Parent Association.
- 3.5 The objective of the Parent Association is to facilitate the best possible cooperation between the school, its employees, the students and the parents, see articles 4-7 below.
- 3.6 The parent group at NGG consists of the parents of the children at NGG, and their rights are granted to the person(s) who has custody of the child or is the child's foster parent, see section 38 of the Danish Act on independent schools and private primary and lower secondary schools etc.

Article 4 Parent Associations at the school

- 4.1 Election of the class representative in the individual classes, including rules on eligibility, is detailed in articles 4.2 - 4.7 below.
- The NGG Parent Association consists of one representative from each class for grades 0-10, an upper secondary class or a higher preparatory class. A personal substitute shall be elected for each representative. The representative and the substitute shall be elected on election night to be held in the first half of

September, at the latest, at the class meeting called by NGG's Board of Governors at no less than 14 days' notice at the beginning of the school year. The chairperson of the Board of Governors shall determine the date of the meeting. However, the chairperson of the Board of Governors may request the person designated by the rector, who shall be the secretary of the Parent Association, to schedule the election night with due consideration for other events at the school and to make an entry of this in the school calendar already before the summer holidays.

- NGG International Parent Association consists of one representative from each class for the classes Year 1 – Year 11 and from the international upper secondary school (International Baccalaureate Diploma Programme). A personal substitute shall be elected for each representative. The representative and the substitute shall be elected on election night to be held in the first half of September, at the latest, at the class meeting called by NGG's Board of Governors at no less than 14 days' notice at the beginning of the school year. The chairperson of the Board of Governors shall determine the date of the meeting. However, the chairperson of the Board of Governors may request the person designated by the rector, who shall be the secretary of the International Parent Association, to schedule the election night with due consideration for other events at the school and to make an entry of this in the school calendar already before the summer holidays.

- 4.2 Election of class representatives shall be decided by simple majority of votes among the attendees. Each student in the class represents two votes provided that at least one of the parents or the guardian attends. Voting by proxy is not permitted.
- 4.3 Representatives or substitutes may be elected in absentia provided that the nominee has provided prior written consent to the candidature. The written consent shall be sent to the class teacher.
- 4.4 Employees at NGG and their spouses, co-habiting partners or children cannot be elected for the Parent Association.
- 4.5 However, an employee at NGG who is the parent of a child at the school may still vote at the election on the same terms as the other parents, see item ii above.
- 4.6 Class elections are held every other year and in newly formed classes according to the following rules:
Elections are held in grades 0, 1, 2, 4, 6, 8 and 10, 1st year upper secondary classes (1.g), 2nd year upper secondary classes (2. G) and in 1st year higher preparatory classes (HF). Additionally, elections will be held in newly formed classes. However, the representative is only elected for a period of one year if the subsequent year will be an election year under the above provisions.
- 4.7 A parent representative may ask his/her substitute to participate in a Parent Association meeting in the event of one-off necessity.

- 4.8 If a parent representative is permanently prevented from participating, or the parent representative's child (in the class for which the parent is elected) is disenrolled from the school or the parent representative resigns from the Parent Association the substitute shall join the Parent Association.
- 4.9 If the substitute is also permanently prevented from participating or resigns from the Parent Association a parent meeting of the class shall be called in writing at a reasonable notice (at least three weeks and not during holiday periods) at which a new representative and a new substitute shall be elected.
- 4.10 Classes which have not elected a parent representative in accordance with the provisions of these by-laws shall not be represented at meetings of the Parent Association.
- 4.11 Any holder of custody of a student at the school or, if the student has reached the age of 18, any holder of custody or any foster parent of the student until this time shall be eligible to serve as a parent representative or substitute provided that the student's permanent address is with the relevant person.
- 4.12 The Parent Associations can only be abolished by amendment of the by-laws, see article 16.

Article 5 Class meetings

- 5.1 The class representative may call a meeting of the class parents at a reasonable notice (at least seven days) for discussion of current events or problems in the class as well as meetings to inform the parents of the activities of the Parent Association.
- 5.2 If one fourth of the class parents in writing have requested a parent meeting of the class the representative shall comply with this request.
- 5.3 Issues concerning individual students or teachers shall not be discussed at meetings called in accordance with article 5.1 above.
- 5.4 The class teacher shall be informed of the meeting at the same time as the parents.
- 5.5 The rector, supervisors and the teachers in the class shall be entitled but not obliged to attend meetings called under this provision.

Article 6 Meetings of the Parent Associations

- 6.1 At least two meetings of the Parent Association shall be held annually. Both meetings shall be called at no less than 14 days' notice. Furthermore, the rules of procedure of the Parent Association shall stipulate the current meeting frequency and the meeting

form of any such additional meetings.

- 6.2 Upon written request to the Parent Association secretary by one fourth of the parent representatives or the Board of Governors, the secretary shall call an extraordinary meeting of the Parent Association.
- 6.3 Extraordinary meetings of the Parent Association shall be called at no less than 14 days' notice. In exceptional circumstances, an extraordinary meeting may be called at a shorter notice. However, this shall be approved by the Parent Association at the beginning of the meeting.
- 6.4 The agenda of the two meetings of the Parent Association shall as a minimum include the following items:
- i) Election of chairperson of the meeting.
 - ii) Report of the chairperson of the Board of Governors on the work of the Board.
 - iii) Update and status from the rector.
 - iv) Consideration of proposals received.
 - v) Election of NGG's Board of Governors in accordance with the school by-laws (only first meeting of the school year).
 - vi) Election of substitutes in accordance with the school by-laws (only first meeting of the school year).
 - vii) Proposal for supervisor for NGG's primary and lower secondary school in accordance with the school by-laws (only when the period of service has ended). This shall not, however, apply to the International Parent Association.
 - viii) Any other business
- 6.5 The rules of procedure of the Parent Association shall state any other items for the agenda of meeting of the Parent Association.

Article 7 Elections at Parent Association meetings

- 7.1 Votes shall be decided by simple majority. In the event of equality of votes, lots shall be drawn.
- 7.2 Each representative shall have 1 vote at Parent Association meetings.
- 7.3 The rules of procedure of the Parent Association shall be determined by the Parent Association. The rules of procedure shall as a minimum include provisions on the agenda of meetings as well as procedures for calling meetings and taking minutes.

Article 8 Election of Board of Governors, period of service etc.

- 8.1 NGG shall have a Board of Governors consisting of 8 members to be elected by indirect election among the parent representatives.
- 8.2 All Board members shall be elected/appointed for a period of two years. Board members may be re-elected/re-appointed.
- 8.3 Board members shall be of legal age, and the majority of the Board members, including the chairperson, shall be registered in the Danish Folkeregister (Danish National Register) with a Danish civic reg. no. and be domiciled in Denmark.
- 8.4 An effort shall be made to obtain equal representation on the Board of women and men.
- 8.5 Board members shall not receive any remuneration for their work as Board members.
- 8.6 At the first ordinary meeting of the Parent Association in each year, four parent representatives are elected Board members by indirect election. However, in accordance with article 8.8. below with respect to election group 3 and given that the language spoken on the Board is Danish, the NGG International Parent Association may also elect parents from NGGI to the Board who are not elected for NGG International Parent Association.
- 8.7 Election of Board members, see item i below, takes place in three elector groups as follows:
- Elector group 1 comprises parents elected for grades 0-9.
 - Elector group 2 comprises parents elected for a grade 10, an upper secondary class or a higher preparatory class.
 - Elector group 3 comprises parents elected for NGG International Parent Association.
- 8.8 Election for the Board of Governors is held each year according to the following rules:
- i. First, a member of elector group 1 is elected by and among elector group 1's parent representatives.
 - ii. In even years a member of elector group 2 is elected by and among elector group 2's parent representatives.
 - iii. In odd years a member of elector group 3 is elected by elector group 3's parent representatives.
 - iv. Finally, the remaining two Board members are elected by and among all the parent representatives present.
 - v. If there are no candidates in an elector group or if a Board member is not elected in an elector group this Board members shall instead be elected by and

among all the parent representatives present together with the two remaining Board members, see item iv.

- 8.9 Substitutes shall be elected each year. Three substitutes shall be elected at an election. The elected substitutes shall be ranked according to the number of votes received so that whoever receives the most votes becomes the first substitute if a Board member resigns. NGG International Parent Association shall elect 1-2 substitutes among elector group 3 if the Board member appointed by NGG International Parent Association resigns from the Board.
- 8.10 Members and substitutes for the Board of Governors shall be elected by written ballot.
- 8.11 Election of Board members and substitutes for elector group 3 may be held at separate meetings of NGG International Parent Association.
- 8.12 Voting by proxy is not permitted.
- 8.13 A parent representative who is not able to attend the election meeting may stand for election to the Board in absentia if he/she has declared the candidature to the rector in writing prior to the meeting.
- 8.14 NGG employees and their spouses, cohabiting partners or closest family members cannot be elected for the Board of Governors.

Article 9 Resignation by Board members

- 9.1 A Board member shall resign from the Board of Governors immediately if the member does not fulfil the conditions for membership of the Board stipulated in the by-laws and section 4 (3) in the Danish Act on private upper secondary schools, adult upper secondary education programmes and higher preparatory examination programmes.
- 9.2 A Board member who has failed - with or without prior notice - to participate in two consecutive ordinary meetings of the Board of Governors shall be contacted by the chairperson of the board (or the deputy chairperson if the chairperson has been absent) to determine whether the Board member intends to participate in the next ordinary meeting of the Board of Governors. If this is not the case the chairperson of the Board (alternatively the deputy chairperson) may summon the first substitute upon written authorization from the Board of Governors. If the Board member plans to participate in the next ordinary meeting this is taken note of.
- 9.3 A Board member who has not - with or without prior notice - participated in three consecutive ordinary meetings of the Board of Governors may be excluded from the Board according to decision by the Board and without further consultation.

- 9.4 A parent representative who is elected for the Board of Governors and who is not re-elected as parent representative in the class which he/she represented may remain on the Board during the remaining term of service. It is, however, a condition that the student in the class which the parent representative represented is still a student at the school.
- 9.5 If a Board member loses custody he/she shall resign from the Board of Governors.
- 9.6 If a Board member elected by and among the parents in an elector group no longer has children in the relevant elector group the Board member shall resign from the Board. However, this shall not apply if the child/children is/are excluded from the school against the parents' wishes during the term of service.
- 9.7 Any Board member may resign by written notification to the Board of Governors and/or the chairperson of the Board of Governors. It is pointed out to the Board members that resignation from the Board should take place at a reasonable notice on account of the work procedures of the Board.
- 9.8 If a parent representative ceases to be a member of the Board of Governors the first substitute shall join the Board until the end of the term of service of the original representative.
- 9.9 If further substitutes for Board members are required the second and third substitutes will join in the proper order.
- 9.10 In the event of additional shortage of Board members, the chairperson of the Board shall call a new election within four weeks for the absent Board member and new election of three new substitutes in accordance with article 8.10, iv). The four-week requirement may be waived in connection with the school summer holidays. The newly elected Board members and substitutes shall be elected only for the remaining part of the term of service.

Article 10 Meetings and functioning of the Board etc.

- 10.1 Participants at Board meetings shall be the members of the Board alone or together with the controller or another employee of the school who is subject to a confidentiality obligation and who may comment on open-door as well as closed-door agenda items. This person takes the minutes and is not entitled to vote.
- 10.2 In addition, the following persons may attend without being entitled to vote
- i) Rector
 - ii) Vice rector
 - iii) A teacher representative appointed by and among the school's teachers.
 - iv) A representative appointed by the student council of the upper secondary school. This person shall be of legal age.
 - v) The school's controller.

- vi) The school's auditor.
- vii) Any other person invited to attend the entire meeting or parts of it.

- 10.3 The rules of procedure of the Board of Governors shall include provisions on the agenda of Board meetings. However, it is noted that only Board members entitled to vote may participate in the consideration of issues under closed-door agenda items. Closed-door agenda items, of which minutes are only distributed to the attendees at the meeting, shall include staff issues and other issues of a confidential nature. When considering issues under closed-door agenda items, Board members entitled to vote may request participation by the school leadership or parts thereof.
- 10.4 All matters considered by the Board shall be decided by simple majority of votes.
- 10.5 However, the adoption of amendments to the by-laws shall require a qualified majority, see article 16 below.
- 10.6 In the event of equality of votes, the chairperson shall have the casting vote. If the chairperson is absent the first substitute chairperson shall have the deciding vote in the event of equality of votes. If the first substitute chairperson is also absent the second substitute chairperson shall have the deciding vote.
- 10.7 Voting by proxy or by letter is not permitted but votes may be cast at Board meetings by participation on electronic media, including telephone, Skype or the like.
- 10.8 The Board shall constitute a quorum when at least half of its members are present in person or through electronic media, including telephone, Skype or the like.
- 10.9 The Board members shall be independent in the execution of their Board membership and shall not be subject to decisions by the Parent Association, organisations, institutions, associations or the like.
- 10.10 Members of the Board of Governors shall not be entitled to participate in the consideration of a matter if they have a significant interest in this that may be in conflict with the school's interests.
- 10.11 The Board of Governors shall decide whether a member has an interest in a matter which requires exclusion from participation in the consideration of and voting on the matter by the Board. A Board member shall notify the Board of Governors of any matters which may question the Board member's impartiality as the Board shall rely on the provisions in parts 2 and 8 of the Danish Public Administration Act on disqualification and secrecy obligation etc.
- 10.12 The Board of Governors shall appoint its own members, including a chairperson, a first substitute chairperson and a second substitute chairperson.
- 10.13 In the absence of the chairperson the first substitute chairperson shall take his/her place. In the absence of the first substitute chairperson, the second substitute

chairperson shall take his/her place.

- 10.14 All Board members may be re-elected. However, the period of service of the substitute chairperson is limited to six years and the period of service of the chairperson is limited to six years. This limitation of the period of service expires after two years where the seat has been empty. Re-election may then take place.
- 10.15 At the first Board meeting of the school year, the Board of Governors shall schedule the dates for the four ordinary meetings of the Board.
- 10.16 The Board of Governors shall keep a minute book of its decisions. Board members shall be entitled to have their dissent recorded in the minute book. Any disqualification shall be recorded in the minute book.
- 10.17 The rules of procedure of the Board of Governors shall be determined by the Board.

Article 11 Matters concerning the school rector and other staff

- 11.1 The rector shall have teaching competences in one or several subjects offered by the upper secondary school or higher preparatory examination programme and shall be subject to the provisions in parts 2 and 8 of the Danish Public Administration Act on disqualification and secrecy obligation etc.
- 11.2 Other staff members shall be subject to the provisions in parts 2 and 8 of the Danish Public Administration Act on disqualification and secrecy obligation etc.

Article 12 Powers and competence

- 12.1 The Board of Governors shall be responsible for the overall management of the school.
- 12.2 The Board of Governors shall be responsible for the finances and the running of the school.
- 12.3 The Board of Governors shall determine the amounts fixed as school fees/course fees.
- 12.4 The Board of Governors shall make all decisions on purchase, sale and mortgaging of real property.
- 12.5 The Board of Governors shall make all decisions on amendments to the school by-laws, see article 16 below.
- 12.6 The Board of Governors shall make all decisions on the closure of the school, see article 17 below.

- 12.7 Board members shall be comprised by the applicable general law of damages in Denmark but shall not be personally liable for the institution's obligations. Furthermore, the Board of Governors shall own no share of the institution's funds, including any profit.
- 12.8 The Board of Governors shall ensure that the school complies with the rules on supervision/supervisor, including appointment of a certified supervisor. The Board of Governors shall also ensure that Styrelsen for Undervisning og Kvalitet is notified of the appointment.
- 12.9 Each year, the supervisor(s) shall prepare a report of the "State of NGG", which shall be published and posted on the school's website. The supervisor may be re-elected.
- 12.10 The Board of Governors shall ensure that the parent group determines the guidelines for the parent group's own supervision.
- 12.11 The Board of Governors shall make decisions regarding all matters concerning the school and matters which in the assessment of the Board require a decision.
- 12.12 The Board of Governors shall ensure that the by-laws are in compliance with the legislation at all times.
- 12.13 The authority to engage and dismiss school employees shall be delegated as follows:
- 12.13.1 The Board of Governors engages and dismisses:
- The school rector. However, the rector shall be approved by the Danish Ministry of Education;
 - The rector's family members or other executive employees;
 - The controller. This may take place upon recommendation from the rector.
- 12.13.2 The rector engages and dismisses:
- Executive employees, including the deputy rector and the leadership team under the vice rector. These positions shall only be filled after public advertisement or use of a recruitment agency. The employee shall be engaged by the rector upon prior approval by the Board of Governors.
 - The school's teachers, including permanently employed teachers, hourly-paid teachers and substitute teachers;
 - Service staff;
 - Other temporary staff.

- 12.14 Powers regarding the financial reporting of the school etc. shall be as follows:
- 12.14.1 The Board of Governors shall ensure that audited and original signed financial statements and auditor's records are submitted to the Danish Ministry of Education before the expiry of the deadline set by the Ministry. All Board members shall sign the financial statements and issue a solemn declaration that they fulfil the conditions for membership.
- 12.14.2 The Board of Governors shall appoint the school rector. The rector may be re-appointed.
- 12.14.3 The financial statements shall be prepared and rendered by the controller.
- 12.14.4 The rector shall ensure that a draft budget is prepared annually. The budget shall be adopted by the Board of Governors, if possible no later than one month before the end of the financial year.
- 12.14.5 The rector shall ensure that information on the running of the school and any relevant budget deviations is presented at the ordinary Board meetings.

Article 13 Financial statements and right of access to budgets, financial statements and auditor's records

- 13.1 The financial year of the school shall be the calendar year.
- 13.2 Employees at the school, students of legal age and parents of minor students at the school shall be entitled, upon request, to obtain access to auditor's records and the budgets and financial statements adopted by the Board of Governors. However, it is not possible to obtain access to information comprised by the provisions on secrecy obligation in the Danish Public Administration Act, see section 6(3)(iv).
- 13.3 The Board of Governors may also extend this right to include other persons.

Article 14 Running of the school

- 14.1 NGG is run partly on the basis of government subsidy and partly by own financing (school fees/course fees from the students) in accordance with the Danish Act on private upper secondary schools, adult upper secondary education programmes and higher preparatory examination programmes.
- 14.2 NGG's funds shall only be used for the school activities, course activities and teaching activities at NGG as defined in the objective of the school, see article 2.
- 14.3 Any profit from the running of NGG shall belong to NGG.

- 14.4 Any contributions made to NGG shall not entitle the contributor to any part of the school's assets or to dividends of any kind.
- 14.5 The school's liquid funds shall be deposited in accordance with the provisions of the Danish Act on private upper secondary schools, adult upper secondary education programmes and higher preparatory examination programmes and shall not be placed in accounts, etc. to which parties other than the NGG may have access.
- 14.6 The Board of Governors shall decide the bank to be used by NGG, including placement of excess liquidity.
- 14.7 School funds shall not be used for speculative purposes.

Article 15 Power to bind the school

- 15.1 The power to bind the school shall be vested in the chairperson of the Board of Governors and the school rector acting jointly or in one of these persons and one of the two substitute chairpersons of the Board of Governors acting jointly. If the school has been bound in external matters without participation by the chairperson or the rector the person not participating shall be informed subsequently.
- 15.2 The power to bind the school shall not be delegated.
- 15.3 The purchase, sale and mortgaging or other financial decisions pertaining to any real property owned by the school shall require the signatures of at least half of the Board members.

Clause 16 Amendments to the by-laws

- 16.1 Amendments to NGG's by-laws shall only be valid if the following procedure is followed:
- 16.1.1 First, the proposed amendment shall be adopted at a Board meeting called at no less than two weeks' notice with the amendments being adopted by a majority representing at least 2/3 of the Board members present and at least half of the total Board of Governors.
- 16.1.2 The Parent Association shall then be informed of the amendments to the by-laws.
- 16.1.3 The new by-laws may then, no earlier than three weeks after the notification of the Parent Association, see article 16.1.2., be finally adopted by a ballot or by electronic approval by the parents in the group of parents at the school by a simple majority of the votes cast. The Board of Governors shall decide how the voting under this provision shall take place.
- 16.2 Amendments to the by-laws shall only be valid if they include information about:

- 1) the chairperson and first substitute chairperson of the Board of Governors;
- 2) the by-laws are signed by all Board members;
- 3) the by-laws include the names and addresses of the Board members in easily legible type (machine-written typescript); and
- 4) that the by-laws are published on NGG's website with indication of when such public disclosure took place, and when the amendments were adopted by the Board of Governors and finally approved by the parent group.

Article 17 Closing down of the school etc.

- 17.1 If NGG ceases to run a private, self-governing school from grade 0 to the equivalent of the final public school grade in accordance with the provisions of the Danish Act on private upper secondary schools, adult upper secondary education programmes and higher preparatory examination programmes, see article 2.1 on the objective of the school, the school shall be closed down.
- 17.2 Before any decision to close down the institution, the Board of Governors shall be obliged to attempt to continue the school's activities.
- 17.3 Any wish to close down the institution shall be adopted at a Board meeting by a majority representing at least 2/3 of the Board members present and at least half of the total Board of Governors.
- 17.4 If the institution is closed down, the Board of Governors shall continue its work until the settlement of the institution's assets and liabilities has been completed in accordance with the applicable rules.
- 17.5 Parents and students of legal age shall immediately be informed of the closing down of the institution and the Board's reason for this decision. The Board of Governors shall notify the Danish Ministry of Education and the municipalities in which the students reside of the closing down of the institution.
- 17.6 The Board of Governors shall notify the Danish Ministry of Education if the institution suspends its payments, a petition for winding-up is filed against the institution or there is a risk that the institution must discontinue its activities.
- 17.7 The Board of Governors shall be responsible for maintaining the institution's assets and for ensuring that the financial statement in conjunction with the closing down of the school is prepared in accordance with the rules and regulations currently applicable and that the institution's net assets are used in accordance with the by-laws.

- 17.8 Any excess funds shall be used for educational purposes upon approval by the Danish Ministry of Education and as supported by the Danish Act on upper secondary education programmes, the Danish Act on the higher preparatory examination programmes and the Danish Act on independent schools and private primary and lower secondary schools etc.

Article 18 Entry into force and transitional provisions

- 18.1 These by-laws shall enter into force on 1 May 2018 and shall replace the by-laws of 1 July 2015 for NGG.
- 18.2 There are no transitional provisions.
- 18.3 Composition of the Board of Governors at the time of adoption of the by-laws:
- | | |
|--------------------------------|---------------------------|
| Chairperson: | Christian Fischer Trollo |
| Substitute chairperson: | Peter Wedel Ranch Krarup |
| Second substitute chairperson: | Maria Brunckhorst Schmidt |
| Member elected by parents: | Lars Kroløkke |
| Member elected by parents: | Rikke Novod |
| Member elected by parents: | Claus Bendixen |
| Member elected by parents: | Steven Rahbek Andersen |
| Appointed member: | Brian Muggeridge Andersen |